

March 2009

Dear Parent/Guardian

Reward Trip

Last July we rewarded 400 students with a trip to Drayton Manor and we would like to repeat it again this year.

I would just like to remind you that the trip is a way of rewarding students for their achievements over the school year and obviously we have to set criteria for students to work to.

Set out below are the main criteria for selection:

Criteria	Indicators
1. Academic Achievement – Reaching and exceeding personal targets	a) Subject Stickers and Certificates b) Progress Checks c) Examination Results
2. Attendance and Punctuality – 95% or above attendance – being on time for school and lessons	a) Attendance Record b) Punctuality Record
3. Participation in the school community	a) School Sports Teams b) House Activities c) Music & Drama – production rehearsals d) School Leaders e.g. School Council, Prefects, Buddies. Peer Mentors, Sports Leaders e) Participation in school event such as Parents Evening, Open Evening, Staff Training
4. Behaviour Record	a) Record of good behaviour b) Where behaviour needed to improve, consistent record over a period of time (at least 1 term with no incidents of poor behaviour)

Please be aware that the focus for the year will be achieving personal targets in academic achievement, **attendance/punctuality** and behaviour. However, students who have incidents of poor behaviour will not be excluded from participating providing we can see an improvement. We are looking for a combination of criteria e.g. representing the school, good attendance, good behaviour and a good academic record.

Staff will make their recommendation at the end of June. The final selection will be made by house staff and the senior leadership team.

If you require any further information please contact me on 0121 353 2709.

Yours sincerely

Mr C Cumming
Head of House - Electra