

March 2009

Dear Parent/Guardian

Mobile Phones

The school recognises the importance of students having mobile phones in their possession in relation to their safety when commuting to and from the school premises.

However, mobile phones are not allowed to be used on the school site, at any time of day. If a student needs to contact home in an emergency they can do so by reporting to their house office or reception and using a school telephone.

If a student gets a mobile phone out in a lesson the member of staff will confiscate the phone and call for classroom support to take the phone to reception. The phone will be placed in the safe and can only be collected by a parent, after 24 hours have elapsed.

Students using phones outside lessons (on corridors at break and lunch time) will also have their phones confiscated and taken to reception. This policy is not new but we felt that students needed a reminder of our policy because of the increasing incidents we are dealing with regarding cyber bullying and inappropriate use of mobile phones. These procedures will also apply to MP3 players.

Thank you for your continued support.

Yours sincerely

J Hill

Mrs J Hill
Deputy Headteacher